Categories of personal data processed
Name, employer, nationality, business address, business communication data (e.g. telephone, e-mail), business bank account data

For what purpose is your personal data used? (Article 13 para. 1 c. GDPR)
Fulfillment of contractual obligations, implementation of pre-contractual measures

Legal legitimation for data processing
The processing of your personal data takes place on the bases of the EU General Data Protection Regulation (GDPR) and the Federal Data Protection Act (BDSG). If you have given us permission to process personal data for specific purposes, Art. 6 Para. 1 lit. a. GDPR serves as the legal basis for the processing of personal data. You may revoke your consent at any time. The processing of personal data within the framework of the fulfillment of contracts to which you are a party, or for the implementation of precontractual measures, which take place at your request, takes place on the basis of Art. 6 para. 1 lit. b GDPR. The purposes of data processing depend on the content of the contract agreed in each case. If the processing of personal data is necessary to fulfill a legal obligation, to which our company is subject, Art. 6 para. 1 lit. c GDPR serves as the legal basis. If the processing is necessary to safeguard a legitimate interest of us or a third party and if the interests, fundamental rights and fundamental freedoms of you as the data subject do not outweigh the first interest, Art. 6 para. 1 lit. f GDPR serves as the legal basis for the processing.
Interests affected by the balancing of interests (Article 13 para. 1 d. GDPR)
Depending on the situation, the following interests may be affected:

- Fulfillment of contractual obligations
- Assertion of legal claims and defense in the case of legal disputes;
- Prevention/avoidance/clarification of criminal offences and administrative offences; in particular compliance with regulations of foreign trade, customs and value added tax law;

Any other recipients of the personal data (Article 13 para. 1 e. GDPR)
We may only pass on data to recipients within and outside the Kaman Group if this is necessary, if this is required by law, if you have consented to this, or if contract processors commissioned by us pursuant to Art. 28 GDPR have contractually undertaken to comply with the requirements of the GDPR and the BDSG. Such offices will only have access to your data if they are required within the scope of „Least privilege“ (allocation of user rights to the smallest possible extent) and the „Need-to-Know“ principle (knowledge of data only if necessary).

Under these conditions, recipients of personal data may be in particular:

- Customs and foreign trade authorities
- Freight forwarders or other logistics service providers
- Internal or external IT service providers
- the appointed data protection officer
- Internal or external providers of internal audit services
- Provider for the execution of name comparisons against legal sanction list
- Lawyers, debt collection service providers, courts, auditors
- Responsible internal specialist departments and external service providers if required.

Any other recipients outside the EEA (Article 13 para 1 lit f. GDPR)
To the extent permitted by law your data may also be passed on to other group companies of Kaman Corporation, 1332 Blue Hills Avenue, Bloomfield, CT, USA. Contracts have been concluded with these companies on the basis of the EU standard contractual clauses pursuant to Article 46 para. 2 lit. c GDPR.

How long do we store your personal data? (Article 13 para.2 a. GDPR)
We process and store your personal data as long as they are necessary for the fulfillment of the respective purpose. In addition, your personal data may be stored if the European or national legislator has provided for this in EU regulations, national laws or other regulations to which we are responsible. If the data is no longer required, or if a storage period prescribed by the aforementioned standards has expired, your data will be deleted regularly.
From which data sources do we collect data about you? (Article 14 para. 2 f. GDPR)

Legal sanction lists of the relevant states.

What rights do you have?
You have the right,

- in accordance with Art. 7 Para. 3 GDPR to revoke your consent once given to us at any time, provided that we work on the basis of a consent. As a result, we may no longer continue the data processing based on this consent in the future;
- to request information about your personal data processed by us in accordance with Art. 15 GDPR. In particular, you may request information on the processing purposes, the category of personal data, the categories of recipients to whom your data have been or will be disclosed, the planned storage period, the existence of a right of rectification, deletion, restriction of processing or objection, the existence of a right of complaint, the origin of your data, unless it has been collected from us, as well as the existence of an automated decision-making process including profiling and, if applicable, meaningful information on its details;
- in accordance with Art. 16 GDPR, to immediately request the correction of incorrect or incomplete personal data stored by us;
- to demand the deletion of your personal data stored by us in accordance with Art. 17 GDPR, unless the processing is necessary for the exercise of the right to freedom of expression and information, for the fulfillment of a legal obligation, for reasons of public interest or for the assertion, exercise or defense of legal claims;
- to demand the restriction of the processing of your personal data in accordance with Art. 18 GDPR if the correctness of the data is disputed by you, the processing is unlawful but you refuse its deletion and we no longer need the data but you need it to assert, exercise or defend legal claims or you have lodged an objection against the processing in accordance with Art. 21 GDPR;
- in accordance with Art. 20 GDPR, to receive your personal data which you have provided to us in a structured, common and machine-readable format or to request the transfer to another responsible party, and
- to complain to a supervisory authority pursuant to Art. 77 DSGVO. As a rule, you can contact the supervisory authority at your usual place of residence or workplace or at our company headquarters.

Do we use your personal data for automated decision-making? (Article 13 para. 2 f. GDPR)
We do not use fully automated decision-making in accordance with Art. 22 GDPR and in principle no „profiling“. Should we use this in individual cases, we will inform you of this separately, if this is required by law, and, if necessary, obtain your prior consent.

Is there a legal or contractual obligation to provide personal data or is this necessary for the conclusion of a contract? (Article 13 para. 2 e. GDPR)
Within the framework of the contractual relationship, you are contractually obliged to provide personal data which is necessary for the establishment, performance and termination of the contractual relationship and the obligations resulting therefrom or
which we are legally obliged to collect.

**What consequences will there be if you do not provide us with the required data? (Article 13 para. 2 e. GDPR)**

Without the provision of this data, a contract may not be concluded or we may not be able to fulfill our obligations under the contractual relationship (such as payment of the agreed remuneration, delivery of the goods, etc.).

**Competent supervisory authority for data protection (Article 55 GDPR)**

Bavarian State Office for Data Protection Supervision
Promenade 27 (Schloss)
91522 Ansbach, Germany
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Telefax: + 49 (0) 981/53 – 5300
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